



DISTRICT OF CLEARWATER COUNCIL POLICY

TITLE: Arena Ice Time / Dry Floor Rental Donation	NO: 1108
AUTHORITY: No Legislation	Section: Parks and Recreation
DATE ADOPTED: October 4th, 2011	Motion: Res#11-286

Policy Statement:

It is the Policy of the District of Clearwater to encourage and support individual community groups and organizations who engage in activities for the purpose of creating sustainable community programs and opportunities for economic development.

Purpose:

The purpose of this policy is:

- a. To provide guidelines to process requests from community groups and organizations regarding arena ice and dry floor donations.

Part 1: General Provisions

- a. This policy is intended to establish a framework for the District of Clearwater to consider requests for ice time or dry floor rentals (donations) to events that are deemed to be in the interest of promoting or developing the community.

Part 2: Authority


- a. The Council for the District of Clearwater is responsible for authorizing donations for ice time / dry floor rentals upon recommendations of the Joint Advisory Services Committee.

Part 3: Procedure / Practices

- a. The organization requesting a donation of ice time or dry floor rental must be a not-for-profit society or recognized group promoting a community event.
- b. Requests from regular user groups of the facility will only be considered under special circumstances.
- c. The request for the donation must be submitted in the form of a letter on the requesting organization's letterhead.

- d. The written request must be received by the Joint Advisory Services Committee prior to the meeting, and a minimum of four weeks prior to the date the venue is scheduled.
- e. The request must be for an event-based program ie: a fundraiser.
- f. The adjudication and maximum value of the donation is the responsibility of Council for final approval.
- g. There will be a maximum of \$500.00 ice time / dry floor rental credit per organization per year. The Council will determine at the time of the request whether it is a credit from the Sportsplex budget and/or Economic Development Budget.
- h. Requests for ice time or dry floor rental will be considered as equal value.
- i. Once the request has been considered, the requesting organization will be informed of the outcome in writing.
- j. Upon completion of the event the applicant must submit a report summarizing the benefit of the event to the local community.



Mayor John Harwood

Leslie Groulx, Corporate OfficerDated: OCTOBER 6, 2011