

# Evaluation Report Form

## District of Clearwater

209 Dutch Lake Road

Clearwater, BC V0E 1N0

Tel: 250-674-2257 | Fax: 250-674-2173

[grants@docbc.ca](mailto:grants@docbc.ca)



Please read the [Community Grant Policy](#) for complete details.

1. APPLICANT INFORMATION			
Date submitted (mm/dd/yyyy):			
Name of Organization:			
Contact Name:			
Mailing Address:			
Phone Number:		Cell:	
Email:			
Description of Organization:			

2. TYPE OF GRANT REQUESTED	
Community Grant over \$2,500	<input type="checkbox"/> Large Community Grant
Amount granted by the District of Clearwater:	\$

3. EVENT/ PROGRAM INFORMATION	
Name of Event /Program/Project:	
Date of Event/Program (mm/dd/yyyy):	
Location of Event/Program/Project:	

<b>Purpose/Description of Event/Program/Project:</b> (If additional space is required, attach separate sheet or cover letter)	
<b>Actual community attendance:</b>	
<b>Attendance mostly from Clearwater residents or outside of Clearwater boundaries? Please explain.</b>	
<b>Fees charged for attendance (if any):</b>	
<b>Actual number of participating volunteers:</b>	
<b>Have you received or requested any other grants for the same purpose from any other organizations or levels of government? If yes, attach amounts requested and received.</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>

<b>4. Community Benefits and Financial Information</b>
a. Please explain the benefits and feedback from the community once the Event/Program was held/completed.
<div style="border: 1px solid black; height: 300px;"></div>

b. Provide a breakdown of the actual full costs incurred for the Event/Program vs budget	Attach <input type="checkbox"/>
c. For <b>Large Community Grants</b> ; provide supported documentation (e.g., invoices, contracts, receipts, etc.)	Attach <input type="checkbox"/>
d. Would you consider hosting the same Event/Program next year? Explain below	Yes <input type="checkbox"/> No <input type="checkbox"/>
e. Any additional comments/feedback?	

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date signed (mm/dd/yyyy)

\_\_\_\_\_  
Print name and title

For questions, please email [grants@docbc.ca](mailto:grants@docbc.ca) or contact the Director of Finance, Linda Klassen.