



DISTRICT OF CLEARWATER Job Description

Job Title	Fire Mitigation (FireSmart)	Department	Protective Services
Reports To	Fire Chief	Job Classification	<input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Non-Exempt (union)
Pay Rate	\$26.69 per hour	Job Grouping	Fire Department
FTE Designation	Seasonal Temporary 18 weeks a year for 2 years		
Benefits	<p>1. Health & Wellness</p> <p><input type="checkbox"/> Extended Health <input type="checkbox"/> Dental <input type="checkbox"/> Sick Leave <input type="checkbox"/> LTD <input type="checkbox"/> EAP <input type="checkbox"/> AD&D <input type="checkbox"/> Personal Life & Dependent Life Insurance <input type="checkbox"/> Medical Assistance</p> <p>2. Training and Professional Development</p> <p><input type="checkbox"/> Professional and Technical Certificate Renewal</p> <p><input checked="" type="checkbox"/> Tuition Reimbursement</p> <p><input checked="" type="checkbox"/> Training and Development Programs</p>		

Supervision	<input checked="" type="checkbox"/> No, this position does not have direct reports. <input type="checkbox"/> Yes, this position oversees work performed by contractors and volunteers.
Job Purpose	To perform seasonal FireSmart mitigation and public education activities to enhance community wildfire resilience.
Responsibilities	<p>Duties include, but are not limited to the following:</p> <p>FireSmart Mitigation</p> <ul style="list-style-type: none"> • Implement vegetation management treatments, including brushing, pruning, and chipping in the Immediate, Intermediate, and Extended Zones around critical infrastructure and homes. • Execute priority wildfire mitigation projects as outlined in the Community Wildfire Resiliency Plan (CWRP). • Provide FireSmart home assessments and recommendations, including follow-up support for high-risk or vulnerable residents. • Assist with the setup and safe operation of chipping days and vegetation disposal programs. <p>Wildland Firefighting (FDIA Crew)</p> <ul style="list-style-type: none"> • Expected to be part of the Non Union Paid-On-Call FDIA Crew • Able to meet the requirements of the FDIA position

	<p>Public Education & Outreach</p> <ul style="list-style-type: none"> • Represent the District at community events, farmers markets, schools, and Emergency Preparedness events. • Distribute FireSmart educational materials and raise public awareness of wildfire risk and preparedness. • Support the FireSmart Coordinator in delivery of outreach programs and assessments. <p>Equipment & Maintenance</p> <ul style="list-style-type: none"> • Conduct daily inspections and maintenance of firefighting and mitigation tools (chainsaws, pumps, radios, PPE). • Ensure vehicles and apparatus are clean, operational, and stocked. • Safely operate a tow-behind woodchipper and assist in transporting materials to approved disposal sites.
<p>Education & Certifications</p>	<ul style="list-style-type: none"> • Local FireSmart Representative (LFR) Certification (or ability to obtain) • S-100 & S-185 (Basic Fire Suppression & Entrapment Avoidance) • ICS-100 (Incident Command System) • S-212 (Fireline Communications) • S-230 (Crew Leader – preferred for senior positions) • Power Saw Operator Training (Chainsaw) • Basic First Aid (with CPR and AED) - minimum • Possess and maintain Class 5 BC driver’s license with air brake endorsement (able to obtain) and clean driver’s abstract
<p>Experience</p>	<ul style="list-style-type: none"> • Minimum 1 year of relevant experience in wildfire mitigation an asset • Prior experience working in outdoor and rugged terrain environments • Familiarity with wildfire behavior and FireSmart principles considered an asset
<p>Skills and Competencies</p>	<ul style="list-style-type: none"> • Strong interpersonal and communication skills • Ability to follow directions and effectively work in high-stress, physically demanding conditions • Self-starter with the ability to work independently or in a team setting • Attention to safety, detail, and operational readiness • Understand WorkSafe BC Regulations and follow safe work procedures
<p>Work Environment</p>	<ul style="list-style-type: none"> • Outdoor fieldwork in variable terrain and weather conditions (heat, rain, smoke, snow) • Extended shifts may be required • Participation in training simulations, emergency drills • Outdoor in various terrain and weather

REVIEW SIGNATURES			
Department Director		DATE	
CAO		DATE	