



GENERAL ELECTION

October 17, 2026

NOMINATION INFORMATION GUIDE

Candidate information and nomination package
for the District of Clearwater Mayor and Council

For further information contact:

Leslie Groulx,
Chief Election Officer
Byron Johnson,
Deputy Chief Election Officer

District of Clearwater
Box 157, 209 Dutch Lake Road,
Clearwater BC V0E 1N0
Telephone: (250) 674-2257
Fax: (250) 674-2173 Email: elections@docbc.ca

Table of Contents

ABOUT THIS GUIDE.....	4
NOMINATION PERIOD	4
GENERAL VOTING DAY	4
REFERENCE GUIDES	4
DISTRICT OF CLEARWATER OVERVIEW.....	6
MAYOR AND COUNCIL	6
COUNCIL REMUNERATION	7
TIME COMMITMENT	7
COUNCIL MEETINGS	7
STANDING AND SELECT COMMITTEES	7
CONVENTIONS.....	8
MATERIAL AND INFORMATION REVIEW.....	8
PUBLIC CONSULTATION AND PUBLIC EVENTS.....	8
MUNICIPAL SERVICES.....	8
2026 LOCAL GOVERNMENT ELECTION CALENDAR.....	9
ABOUT LOCAL GOVERNMENT ELECTIONS	11
WHAT AND WHEN.....	11
TERM OF OFFICE	11
ORIENTATION SCHEDULE.....	11
QUALIFICATIONS FOR OFFICE	11
WHO MAY HOLD ELECTED OFFICE	11
WHO IS DISQUALIFIED FROM HOLDING ELECTED OFFICE.....	11
ONE ELECTED OFFICE IN EACH LOCAL GOVERNMENT.....	12
NOMINATIONS	12
NOMINATION PERIOD	12
WHO MAY NOMINATE A CANDIDATE?.....	12
RESIDENCE OF NOMINEES.....	13
NOMINATION DEPOSIT.....	13
FILING NOMINATION DOCUMENTS	13
PUBLIC INSPECTION OF NOMINATION DOCUMENTS	13
CHALLENGE OF NOMINATIONS	13
WITHDRAWING.....	13
WHERE TO OBTAIN NOMINATION DOCUMENTS	14

CAMPAIGN FINANCING	14
ELECTION SIGNS	14
OTHER DOCUMENTS OF INTEREST	15
WHAT’S NEW FOR THE 2026 LOCAL GOVERNMENT ELECTIONS?	16
WHO DOES WHAT?	17
CANDIDATE NOMINATION FORMS	21
A. Candidate Nomination Documents (MANDATORY):	21
B. Candidate Representatives Appointments (OPTIONAL):	21
C. Additional Forms Requested by CEO before Nomination Deadline.....	21
NOMINATION DOCUMENTS	21

ABOUT THIS GUIDE

The information contained in this guide is provided for the convenience of candidates seeking election in the District of Clearwater for the offices of Mayor or Council. Nothing contained herein, however, relieves the candidates from the responsibility of ensuring that they are fully qualified to hold office, follow the applicable rules for campaigning for office and filing the appropriate documents before, during and after the election pursuant to the *Local Government Act*, the *Local Elections Campaign Financing Act* and other relevant statutes or regulations.

Electronic versions of the appropriate statutes are available online at www.bclaws.ca. If you are interested in running for Mayor or Council in the District of Clearwater or you have questions about the material in this guide, please contact Leslie Groulx, Chief Election Officer @ ph: (672)-648-0930 email: elections@docbc.ca or Byron Johnson, Deputy Chief Election Officer at the District of Clearwater Administration Office ph: (250) 674-2257 or email: cao@docbc.ca during regular business hours.

NOMINATION PERIOD

Nomination forms for the 2026 Local Government Elections for the District of Clearwater must be filed with the Chief Election Officer during regular business hours between:

9:00 AM on Tuesday September 1, 2026 and 4:00 PM on Friday September 11, 2026

GENERAL VOTING DAY

General Voting Day will be held on **Saturday, October 17, 2026 from 8:00 AM to 8 PM** at the Municipal Hall (209 Dutch Lake Road). Special voting will be held at the Dr. Memorial Hospital and Evergreen Acres

An **Advance Vote** will take place on **Wednesday, October 7, 2026 from 8:00 AM to 8 PM** at the Municipal Hall (209 Dutch Lake Road).

REFERENCE GUIDES

Key References to Review

It is recommended candidates review the following **District of Clearwater bylaws**:

- [Determination of Election Procedures](#)
- [Council Procedures Bylaw](#)
- [Council Remuneration and Expense Bylaw](#)

Visit [Elections BC](#) for information **campaign financing, expense limits and sponsors**:

- [Handbook for Local Candidates](#)
- [Candidate Expense Limits](#)

- [Third Party Sponsors in B.C.](#)
- [Campaign Financing in B.C. for Candidates](#)

In accordance with the *Local Elections Campaign Financing Act*, for the 2026 general local election, the expense limits for candidates running for office in Clearwater during the campaign period apply as follows:

Mayor	\$12,323.78
Councillor	\$ 6,161.89

NOTE: Contribution Expense limits for Clearwater can be found [here](#).

Visit the [Province of BC](#) for information on the **role of elected officials**, responsible conduct and other guidance and resources:

- [Thinking About Running for Local Office?](#)
- [Videos: Being an Effective Elected Official](#)
- [What Every Candidate Needs to Know](#)
- [Scrutineer's Guide to General Local Elections in B.C.](#)

Attend the candidate information session (optional)

Join the Chief Administrative Officer (CAO), Chief Elections Officer:

- What it's like to serve on council
- An overview of the election process
- Candidate requirements and expectations

Candidate Information Session to be held: **August 19, 2026 at 6 p.m.** (in person at Municipal Hall)

To attend the optional information session, please register using the [session registration form](#).

DISTRICT OF CLEARWATER OVERVIEW

The District of Clearwater was incorporated on December 3rd, 2007. The purpose and fundamental powers and purpose of a municipal government are:

- A municipality is a corporation of the residents of its area,
- The governing body of a municipality is its council – which consists of a Mayor and 6 Councillors,
- To provide for good government of its community,
- To provide for services, laws and other matters for community benefit,
- To provide for stewardship of the public assets of its community, and
- To foster the economic, social and environmental well-being of its community.¹

MAYOR AND COUNCIL

The District of Clearwater is classified as a “district” due to its geographical size and population. Therefore, the municipal government consists of **one Mayor and six Councillors**. The Council is a legal entity and the principal decision-making body of the municipality. Its primary roles and responsibilities are to¹:

- Set corporate direction and provide leadership,
- Establish and approve policy,
- Determine priorities for the municipality,
- Evaluate service requirements,
- Authorize and/or enter into contracts,
- Adopt policy and bylaws.¹

The Mayor and Council work with the Chief Administrative Officer whose role is to:

- Provide timely and useful legislative advice,
- Carry out specific directives/motions/policies,
- Alert Council / Committees to legal limitations,
- Administer the organization and conduct day-to-day tasks,
- Recommend policies; programs and budgets,
- Respond to the public; advise on policies,
- Use resources appropriately,
- Review; research; report

The Council elects one member of Council as a representative and one alternate to the Thompson Nicola Regional District Board of Directors. The Regional District Board of Directors consists of 26 Directors (Electoral Area Directors and representatives of member municipalities).

¹ *Community Charter*

COUNCIL REMUNERATION

The current **2025** rate under the existing Bylaw No. is as follows:

Mayor	\$24,729.68
Council	\$12,868.61

TIME COMMITMENT

Becoming a member of Council requires significant time commitment. It is estimated that an average of 10 to 20 hours a week will be spent on “Council” related issues. Council is also approached in public by individuals who want to address a problem or concern, and through emails and phone calls, which can happen during the day, evening, and weekend.

COUNCIL MEETINGS

Council holds regular meetings throughout the year. The number of Council meetings is typically **20** per year and are the first and third Tuesday of the month with one meeting per month during the summer and December. Meetings are held on the first and third Tuesday commencing at 2:00 p.m. at the District of Clearwater, 209 Dutch Lake Road, Clearwater, BC.

The Council may, by resolution, cancel or change the start time and location of a Regular Council meeting. The meeting schedule is typically adopted for the coming year at the first Regular Council meeting in December.

Regular Council meetings are open to the public. Agendas and minutes are posted on the District of Clearwater [website](#). Municipal documents are provided to Council the Friday preceding the meeting. Special meetings of Council may be convened to deal with urgent matters that develop between the Regular meetings of Council.

Closed meetings (In-Camera) may be held in conjunction with regular meetings. These meetings are closed to the public and generally deal only with land, legal and personnel matters as outlined in the *Community Charter*.

STANDING AND SELECT COMMITTEES

Committee of the Whole are usually held on the Tuesday preceding a Regular Council meeting. The following provides a list of the current Council committee structure:

In addition to standing and select committees there may be external committees and service committees with municipal representation. These consist of:

- Tourism Wells Gray
- Wells Gray Community Forest Society (2010)

CONVENTIONS

Each year there are four conventions directly related to the functions of local government. Local Government Leadership Academy (LGLA), Southern Interior Local Government Association (SILGA) and Union of BC Municipalities (UBCM) are generally attended by all of Council (budget deepening). Attendance at the Federal Canadian of Municipalities (FCM) convention is optional and must be considered in the annual budget.

LGLA Annual Convention	https://lgla.ca/eos-2/	January, 2027
SILGA Annual General Meeting	https://silga.ca/	April 2027
UBCM Annual Convention	https://www.ubcm.ca/convention-resolutions/	September 2027
FCM	https://fcm.ca/en/events-training/upcoming-events	June 2027

MATERIAL AND INFORMATION REVIEW

Council members can expect to spend a considerable amount of time reviewing reports, emails, and correspondence that comes to and through the District. There are many lengthy and complex reports and other communications created and considered by the District on a regular basis, many of which form the basis of the discussions to be held at the Committee and Council Meetings. Council members must be able to commit the time necessary to read and understand the information presented, and to ask questions or get clarification on issues presented so they can comfortably and confidently speak to the issues.

PUBLIC CONSULTATION AND PUBLIC EVENTS

There may be a number of public workshops and meetings held with the community. Council may be required to attend, attending provides a good opportunity for members to connect with the public. There is no set schedule for these events. Council may host, District functions, Council members may also receive numerous invitations to receptions, open houses, conferences, celebrations, concerts, annual general meetings, and official events.

MUNICIPAL SERVICES

The District of Clearwater provides the following services within the municipal boundaries. An overview of these can be found [here](#).

- ✓ Building Inspection & Bylaw Enforcement
- ✓ Cemetery
- ✓ Community Recreation / Healthy Living and Events
- ✓ Community Parks
- ✓ Corporate Services

- ✓ Economic Development
- ✓ Financial Services including ICBC Agent (commission based)
- ✓ North Thompson Sportsplex (shared services with TNRD)
- ✓ Public Transit (shared services with TNRD)
- ✓ Planning and Development Services
- ✓ Public Works
- ✓ Water/Wastewater
- ✓ Protective Services (Fire Department / Emergency Management)
- ✓ Roads
- ✓ Street Lighting

Not all areas of the municipality have municipal water and or sewer services, those without are on a well for water and septic system for waste.

The municipality is 5547 ha in size which includes a portion of Vavenby as an annex. The District of Clearwater boundary maps are available [here](#).

2026 LOCAL GOVERNMENT ELECTION CALENDAR

Key Dates to the Election Process. It is the candidate's responsibility to adhere to and meet all required filing dates throughout the election process.

EVENT	DATE(S)
Election Period The period beginning January 1 of an election year until 29 days before General Voting Day.	Jan. 1 – Sep. 18
Pre-Campaign Period Election advertising rules come into force at the beginning of this period and continue through General Voting Day.	Jul. 20 – Sep. 18
Nomination Period The period for candidates to submit their nominations to the Chief Election Officer	Sep. 1 (9am) – Sep. 11 (4pm)
Declaration of Candidates Official declaration of all election candidates <i>**Withdrawals: A candidate can withdraw their nomination up until 4pm on Sept 18 by delivering a signed withdrawal to the CEO. After this deadline, a candidate can only withdraw from the election with the approval of the Minister responsible for local governments.</i>	Sep. 11 (4:30pm)
Challenge Period A nomination may be challenged between the time of the delivery of the nomination documents and 4 p.m. on the 4 th day following the close of nomination period. A challenge of nomination can only be made by a person who is an elector of the municipality for which the	Sept. 1 – Sep. 15 (4pm)

election is being held, another nominee in the same election, or the CEO.	
Declaration of Election by Voting or Acclamation At 4 p.m. on the Monday following the last day for determining a challenge to a nomination, the chief election officer must declare each election (mayor/councillor/school trustee) by voting or acclamation.	Sep. 21 (4pm)
Campaign Period The period that begins on the 28th day before General Voting Day and ends at the close of voting on General Voting Day, during which election advertising and expense rules apply	Sep. 19 – Oct. 17
Elections Signs Signs may be erected at the beginning of the Campaign Period and must be taken down 5 days after the election	Sep. 19 – Oct. 22
Advance Voting Opportunities We will be offering 4 advanced voting opportunities. All advance polls will be held in the Meadows Room at City Hall.	Wed Oct 7 (8am – 8pm)
General Voting Day Preliminary election results will be announced after the close of voting	Oct. 17, 8AM-8PM
Declaration of Official Election Results	No later than Oct. 21, 4pm
Council Meeting Inaugural Includes official Council photos, swearing in ceremony, inaugural Council meeting, and reception	Nov. 10 1:00PM

ABOUT LOCAL GOVERNMENT ELECTIONS

WHAT AND WHEN

Elections for local governments are held every four (4) years on the third Saturday in October.

TERM OF OFFICE

Candidates elected to the office of Mayor and Council will be expected to serve a full four-year term. This term will officially begin on **Tuesday, November 10, 2026** at the Inaugural meeting where the Oaths of Office ceremony will take place.

ORIENTATION SCHEDULE

There will be orientation sessions scheduled for elected officials (new and returning) early in the new year after council is sworn in – dates to be announced.

QUALIFICATIONS FOR OFFICE

The *Local Government Act* sets out the qualifications for office you will find information here.

WHO MAY HOLD ELECTED OFFICE

A person is qualified to be nominated to run for Mayor or Council if they meet the following requirements:

- are at least 18 years old on voting day;
- are at least 18 years old on voting day;
- are a Canadian citizen;
- have lived in British Columbia for at least 6 months;
- have not been disqualified by the Local Government Act or any other enactment from voting in an election or from being nominated for, being elected to or holding the office, or be otherwise disqualified by law.

WHO IS DISQUALIFIED FROM HOLDING ELECTED OFFICE

A person is not eligible to run as a candidate if they:

- are a judge of the Court of Appeal, Supreme Court or Provincial Court;
- are an employee, salaried officer or paid volunteer of the District of Clearwater unless they have taken a leave of absence and agree to resign if elected
- have been found guilty an election offence, such as vote buying, intimidation, obtaining ballots or voting when not entitled to do so;
- have been disqualified for failing to file a candidate disclosure statement, make an oath

- of office or attend requisite number of meetings;
- have been convicted of an indictable offence and are in custody;
- are involuntarily committed to a psychiatric or other institution.

ONE ELECTED OFFICE IN EACH LOCAL GOVERNMENT

A person may not hold more than one elected office in the same local government and may not be nominated for more than one elected office in the same local government. The District of Clearwater is the local government when referring to Mayor or Council. A person may be elected to Council in a member municipality and elected to an electoral area within the TNRD. That person **may not**, however, **represent both** at the TNRD Board table. Instead, that person would represent the electoral area.

NOMINATIONS

NOMINATION PERIOD

Nominations for Council must be filed with the **Chief Election Officer** at the District of Clearwater from 9:00 a.m. on Tuesday, **September 1, 2026 to 4:00 p.m., Friday, September 11, 2026** only.

WHO MAY NOMINATE A CANDIDATE?

To run as a candidate for Council, a person must be nominated by two (2) people who are qualified to vote either as resident or non-resident property electors in the District of Clearwater.

A qualified elector is a person who meets **ALL** of the following qualifications on the day they register to vote:

- is age 18 or older, or will be on general voting day (October 17, 2026);
- is a Canadian citizen;
- has been a resident of British Columbia for at least six (6) months immediately before the day the nomination paper is completed;
- has been a resident of the District of Clearwater for at least 30 days immediately before registration (for resident elector) OR the registered owner of real property in the District of Clearwater for at least 30 days immediately before registration (for non-resident property electors);
- has not been disqualified by law from voting.

RESIDENCE OF NOMINEES

Nominees for Mayor or Council are not required to be residents or non-resident property owners in the District of Clearwater for which they are being nominated.

NOMINATION DEPOSIT

The District of Clearwater does not require a nomination deposit when filing your nomination documents.

FILING NOMINATION DOCUMENTS

Nomination documents may be delivered by hand, mail, courier, or other service delivery or facsimile. **Originals** for email or facsimile filing **MUST** be received by the **Chief Election Officer by 4:00 p.m. on Friday, September 14, 2018**. If the original nomination documents are **NOT** received by the Chief Election Officer by the deadline, the person being nominated is deemed to have withdrawn from being a candidate for election. Remember, it is your responsibility to ensure all your nomination documents are submitted on time, and that they are complete and accurate.

PUBLIC INSPECTION OF NOMINATION DOCUMENTS

In accordance with Election and Assent Voting Procedure Bylaw No. 180, 2018 nomination documents will be available for public inspection on the District of Clearwater's website from the time of filing until 30 days after the declaration of election results.

CHALLENGE OF NOMINATIONS

If a person who is an elector or another nominee feels something in your nomination documents is incorrect (for example that the name you have given is not your usual name or you have only lived in BC for 5 instead of 6 months) then they may choose to challenge your nomination through an application to the Provincial Court. This application must be made within 4 days after the close of the nomination period. The Court will rule on the challenge within 72 hours of the end of the period for commencing a challenge.

WITHDRAWING

If you decide to withdraw from being a candidate, you must deliver a signed withdrawal statement to the Chief Election Officer no later than **4:00 p.m. on Friday, September 18, 2026**. If you decide to withdraw after that date, you must deliver a signed withdrawal statement to the Chief Election Officer and receive the approval of the Minister responsible for local government affairs.

WHERE TO OBTAIN NOMINATION DOCUMENTS

Nomination papers are available for download from the District of Clearwater website at <https://www.districtofclearwater.com/municipal-hall/municipal-election-2026/> . Forms may be completed electronically but they must be printed out for signature by nominators, the candidate, financial agent and candidate scrutineer. Nomination Papers are also available from the District of Clearwater office at 209 Dutch Lake Road, Clearwater.

CAMPAIGN FINANCING

Candidates direct their own election campaigns (advertising, meetings, speeches, etc). Candidates and Elector Organizations must provide detailed information about the costs associated with running an election campaign as well as the money spent or received during the campaign to Elections BC.

ELECTION SIGNS

The District of Clearwater restricts the number and form of signs placed on District Boulevards in the following manner:

District of Clearwater Traffic and Use of Highways [Bylaw No. 160, 2017](#)

5.2 During the period of a federal, provincial or local government election, up to 5 signs per candidate within the District boundaries may be placed on District boulevards without a permit, subject to applicable legislation and the following requirements:

- a) no sign shall be larger than 0.6 meters squared
- b) no sign shall be located within 10 metres of an intersection or lane;
- c) every sign must be effectively secured so as to avoid obstructing traffic, sight lines, injury to persons or damage to property; and
- d) the person responsible for the signs must ensure all signs are safely removed within 5 days following the general voting day of the election.

Election Signs placed along Highway 5 are subject to both the District Bylaw and regulation by the Ministry of Transportation and Infrastructure. The Ministry policy for election signs placed along the highway is:

Legislation:

This policy is supported by the Motor Vehicle Act, Sec. 214 and the Transportation Act, Sec. 62.

Policy:

The Ministry conditionally allows signs in relation to election, referendum, initiative vote, initiative petition and recall petition (henceforth collectively referred to as "election signs") on highway rights-of-way, with the exception of any major highway structures and highways specified in the policy. Only individuals and groups registered in accordance with this policy may post signs on highway rights-of-way.

Election signs must:

- Only be installed by an individual or organization that is registered with a Municipality, Elections BC or Elections Canada to sponsor advertising, such as a political candidate, political party, registered advertising sponsor, a proponent or opponent, or an authorized participant.
- Identify the owner of the sign, and a BC telephone number or BC mailing address at which the owner may be contacted.
- Only be installed during the campaign period as established by Elections BC for local elections, or by the drop/issue of a writ for federal/provincial government elections and must be removed on the day following the end of the electoral event.
- Be further from the road than standard traffic signs.

Election signs must not:

- Obstruct, simulate or be attached to any traffic control device (e.g. signs, sign posts or traffic signal poles),
- In any way pose a traffic hazard,
- Be placed on bridges, overpasses, tunnels or other highway structures,
- Belong to unregistered individuals or groups (i.e., any group or individual that is not a political candidate, political party, or other authorized participant registered with Elections BC, Elections Canada, or a Municipality as required).

Removal of Signs:

Signs in contravention of this policy will be removed from the highway right-of-way by the Ministry. After advising the Regional Director of the number and location of the offending sign(s) and the name of the sign owner, if identified, the District Transportation Manager will contact the owner to discuss the reasons for removal and potential proper placement. Signs not removed by the owners on the next working day following the election, referendum, initiative vote, initiative petition or recall petition will be removed by maintenance contractors. Maintenance contractors will invoice the identified owner for the cost of removal.

OTHER DOCUMENTS OF INTEREST

- [2025 Annual Report](#)
- [2026-2030 Five-Year Financial Plan](#)
- [Official Community Plan](#)

WHAT'S NEW FOR THE 2026 LOCAL GOVERNMENT ELECTIONS?

1. Candidate expense limits in District of Clearwater for the 2026 local elections are as follows:
 - Mayor \$12,323.78 Councillor \$ 6,161.89.
2. A person can contribute up to \$1,429.70 to any 2026 local election campaign. Unendorsed candidates may contribute an additional \$1,429.70 to their own campaign.
3. Directed third party advertising expense limits in District of Clearwater for 2026 are \$924.28 for mayor and councillors. The cumulative advertising expense limit is \$184,856.70 and applies to directed and issue advertising in all election areas.

Elections BC is responsible for all matters related to campaign financing, expense limits, elector organizations, and election advertising. Please contact them directly for a full understanding of your rights and responsibilities. 1-800-661-8683 | electoral.finance@elections.bc.ca

4. Candidates no longer need to submit original nomination documents. Nomination documents may be submitted in person, by mail, by fax, or by email, as long as they are received before the end of the Nomination Period. Candidates must still attend City Hall before the Nomination Period closes to show two pieces of ID, confirm their identity, and sign a solemn declaration that they are qualified under the Local Government Act to run for office.
5. Elector organizations no longer need to submit separate candidate endorsement documents. Instead, the endorsement is included with the candidate's nomination documents and must include signed consent from both the candidate and the organization's authorized principal officer.
6. Before shortening an elector organization's name on the ballot, the chief election officer must consult both the organization's authorized principal officer and Elections BC. The organization must also file notice with Elections BC as soon as possible. If it does not do so within 60 days, it may be suspended under the *Local Elections Campaign Financing Act*.
7. Candidate home addresses must now be removed from any nomination documents posted online. Public notices and online nomination documents will show only the name of the jurisdiction where the candidate lives. Electors may still view unredacted nomination documents at City Hall, but they must first sign a solemn declaration that they will use the information only for purposes allowed under provincial local election law.
8. The Eligibility to Hold Public Office Act introduced new candidate eligibility rules. Members of the Legislative Assembly cannot hold local elected office. If a person already holding local elected office later becomes a member of the Legislative Assembly, they are considered to have resigned from their local office.

WHO DOES WHAT?

Roles and Responsibilities Related to Local Government Elections

Information for this handout has been compiled from the websites of Elections BC (<https://elections.bc.ca/>) and the provincial government (<https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/general-local-elections>).

The administration of general local elections in British Columbia is a shared responsibility among several key stakeholders. This document outlines the roles and responsibilities of each organization, as well as those of election candidates and their representatives. [Quick Overview of Responsibilities](#)

Responsibility	Who
Candidate nomination process	District of Clearwater
Voting opportunities, ballots, election results	District of Clearwater
Election advertising rules	Elections BC
Campaign financing and disclosure rules	Elections BC
Legislation for local elections in general	Ministry of Municipal Affairs
Publication of local government election results for all of BC	CivicInfo BC
Abiding by the local election rules and procedures established by the governing bodies	Candidates, candidate representatives, elector organization, and third party advertisers

District of Clearwater

Each municipality in BC is responsible for running its own local election to elect its municipal Council every four years. The District of Clearwater municipal Council appointed a Chief Election Officer and Deputy Chief Election Officer who are responsible for all aspects of administering the election on the District's behalf.

Components of the election that are the responsibility of the District include:

- Statutory newspaper notifications and declarations related to the election;
- Administering the nomination process, including: preparing nomination packages; providing information to potential candidates; accepting nomination papers; and declaring the candidates for each election (mayor & councillor);
- Establishing and monitoring election sign rules, including limits and parameters related to size, placement, maintenance, and removal;
- Administering the voting process, including: preparing the ballots; arranging voting locations; hiring election staff; counting the votes; and declaring the official results of the elections; and
- Swearing in the newly elected Council and ensuring appropriate orientation to their new roles.

Contact Information – District of Clearwater	
Leslie Groulx, Chief Election Officer 672-648-0930; elections@docbc.ca	Byron Johnson, Deputy Chief Election Officer 250-674-2257; cao@docbc.ca
District of Clearwater Election website	
https://www.districtofclearwater.com/municipal-hall/municipal-election-2026/	

Elections BC

Elections BC administers campaign financing and advertising rules for local elections and assent voting in B.C. under the *Local Elections Campaign Financing Act (LECFA)*.

Core components of Elections BC's responsibilities include:

- registering local advertising sponsors and elector organizations;
- assisting candidates, elector organizations, and advertising sponsors to comply with *LECFA*;
- accepting, reviewing and publishing financing disclosure statements and supplementary reports;
- publishing expense limits for candidates and third party advertising sponsors;
- undertaking investigations and audits; and
- reporting on the administration of compliance with *LECFA*.

Elections BC is the main contact for candidates for any questions related to campaign financing, advertising rules, expense limits, elector organizations, and third party advertising sponsors. The Chief Election Officer will forward each candidate's nomination papers to Elections BC once they've been submitted. Elections BC will then be in contact with the candidates to ensure they are aware of the various financing and advertising rules related to local elections and to provide support as needed.

Contact Information – Elections BC
Electoral Finance 1-800-661-8683 (Mon-Fri 8:30 am - 4:30 pm) electoral.finance@elections.bc.ca
Elections BC website
https://elections.bc.ca/local-elections/2022-general-local-elections/

Ministry of Municipal Affairs (MMA)

The Ministry of Municipal Affairs is responsible for establishing the legislation that prescribes how the elections are administered. This includes the *Local Government Act (LGA)*, *LECFA*, and the *Community Charter*. Candidates should contact the Ministry if they have questions specifically related to legislation.

Contact Information – Ministry of Municipal Affairs
Governance and Structure Branch 250.387.4020 LGgovernance@gov.bc.ca
MMA Local Elections website
http://www.gov.bc.ca/localelections

CivicInfo BC

CivicInfo BC is British Columbia's local government information hub. They provide a wide variety of tools and information resources for those who work, or have an interest, in the province's local government sector. Specific to elections, CivicInfo is the primary source of election information for the media, the public, provincial ministries, researchers, and others during the election cycle. The District will provide information to CivicInfo on the candidates who are running in the election and voting results after the close of polls on general voting Day.

You can view their website at <https://www.civicinfo.bc.ca/>. Their election specific webpage can be found at <https://www.civicinfo.bc.ca/election>.

Candidates and their Representatives

A **Candidate** is a person seeking election as a mayor or councillor. That person must be nominated by eligible electors and declared a candidate by the Chief Election Officer. All candidates are responsible for knowing and properly applying all rules, regulations, and deadlines as established by legislation, Elections BC, and the District. A Financial Agent is a representative that candidates and elector organizations are legally required to have during an election campaign. A candidate is their own **financial agent** unless they appoint another individual to the position. The financial agent is responsible for administering election campaign finances in compliance with the *LECFA*. This includes:

- keeping complete and accurate campaign financing records of all transfers, campaign contributions, election expenses, and other financial transactions;
- **opening a separate campaign account for each candidate;**
- ensuring campaign contributions are only received from eligible individuals; and
- ensuring campaign contributions from eligible individuals do not exceed the contribution limit.

A candidate who chooses to appoint another person to act as their financial agent must make that appointment in writing and deliver the appointment to the Chief Election Officer before the end of the nomination period. The Chief Election Officer will forward this information to Elections BC. A candidate may not have more than one financial agent at a time; however, a financial agent can work for more than one candidate or elector organization.

Candidates may appoint an **Official Agent** to represent them during the election process. The official agent can act as the campaign manager or spokesperson or be the point of contact for the people helping on the candidate's election campaign.

Candidates must appoint their official agent in writing and deliver the appointment to the Chief Election Officer as soon as practicable after the appointment is made. Official agents are allowed to attend voting places to witness the proceedings. They must show a copy of their appointment letter to the Presiding Election Official when they arrive and then sign a declaration to solemnly affirm that they will preserve the secrecy of the ballot.

Scrutineers represent candidates at voting opportunities by observing voting procedures and 'scrutinizing' the ballot-counting process. A candidate and/or their official agent may appoint scrutineers. Each candidate is permitted under the *Local Government Act* to appoint one scrutineer for each ballot box used at a voting place. The scrutineer appointment must be made in writing and signed by the candidate or their official agent if they have been given authority to appoint scrutineers. The appointment is to be submitted to the Chief Election Officer as soon as practicable after the appointment is made. The scrutineer must bring a copy of their appointment letter to any voting place where they attend to witness the election proceedings, and must show the letter to the Presiding Election Official when they arrive. They will then sign a declaration to solemnly affirm that they will preserve the secrecy of the ballot.

Elector Organizations

Elector organizations are organizations that endorse a candidate(s) in the election and that file endorsement documents with Elections BC. They are sometimes referred to as "civic political parties". Elector organizations do not have separate campaign expense limits; they must attribute campaign

period expenses to each of their endorsed candidates, and must have a campaign financing arrangement with each of their endorsed candidates. The elector organization's campaign period expenses attributable to a candidate plus the candidate's own expenses must not exceed the candidate's expense limit.

Third Party Sponsors

A third party sponsor is an individual or organization that sponsors or intends to sponsor election advertising independently from candidates or elector organizations during the pre-campaign or campaign period.

Third party advertising includes advertising for or against a candidate and/or an elector organization. In the campaign period, it also includes advertising on an issue with which a candidate or elector organization is associated.

Third party sponsors must register with Elections BC before conducting advertising in the pre-campaign or campaign period; they must follow the advertising rules established under *LECFA*; and they must follow expense limits as published by Elections BC.

CANDIDATE NOMINATION FORMS

It is the candidate's responsibility to meet all of the legal requirements for nomination and to complete the required campaign financing forms.

A. Candidate Nomination Documents (MANDATORY):

These forms must be completed and returned to the Chief Election Officer before the end of the nomination period:

- C1 Candidate Cover Sheet and checklist form
- C2 Nomination Documents (The District requires a total of two (2) qualified nominators for a mayor and councillor nomination, please refer to candidate nominators.)
- C3 Other Information Provided by Candidate
- C4 Appointment of Candidate Financial Agent (**mandatory** only if candidate is not acting as own Financial Agent)
- Statement of Disclosure: Financial Disclosure Act (required under the Financial Disclosure Act)

B. Candidate Representatives Appointments (OPTIONAL):

- C5 Appointment of Candidate Official Agent (can be completed and returned any time before the declaration of official results of election)
- C6 Appointment of Candidate Scrutineer(s) (submitting these forms early is appreciated by election staff, but they can be received up to and including on election day)
- Candidate Canvasser Authorization Form

C. Additional Forms Requested by CEO before Nomination Deadline

- 8-6 Candidate Information Release Authorization
- 8-5 Election Sign Regulations

D. Form 8.3 - Notice of Nomination Period for the District of Clearwater 2026 Election.

NOMINATION DOCUMENTS

- Candidate Nomination Documents can be found online at <https://www.districtofclearwater.com/municipal-hall/municipal-election-2026/>
- Nomination Documents can be filled out electronically, except for the solemn declaration on page 3 of Form C2. This signature must be witnessed by the Chief Election Officer or their designate.
- Candidates who submit their paperwork by any method other than in person must still attend municipal hall before the close of the Nomination Period to show two pieces of ID, confirm their identity, and sign a solemn declaration of their qualification under the *Local Government Act* to be nominated for elected office.

CANDIDATE NOMINATION PACKAGE

Use the Candidate Cover Sheet and Checklist Form C1 to ensure that the Candidate Nomination Package is complete and meets the legislative requirements of the *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

The Candidate Cover Sheet and Checklist Form C1 serve as a guide to the forms that must be submitted by a Candidate, their Official Agent and/or their Financial Agent to the Chief Election Officer as part of the nomination process.

Ensure that, for each item checked off on the Checklist Form C1 (Section B), the relevant form is completed and attached.

NOTE: Candidate Nomination documents can be submitted to the Chief Election Officer in-person, by mail, by fax or by email. Local government contact information is available online at:
<https://www/civicinfo.bc.ca/directories>

The Candidate Cover Sheet and Checklist Form C1 are for the Chief Election Officer's reference only and do not constitute part of the Candidate Nomination Package.

Completing only the Candidate Cover Sheet and Checklist Form C1 **does not** constitute completion of the Candidate Nomination Package, nor does it satisfy the legislative requirements set out in the *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

COMPLETION INSTRUCTIONS:

1. Record the Candidate's full name.
2. Record the office for which the Candidate is seeking election.
3. Use section B of the Candidate Cover Sheet and Checklist Form C1 to identify which forms have been completed and are included in the Candidate Nomination Package.
4. Return the completed package to the Chief Election Officer.

As per *Local Elections Campaign Financing Act* requirements, the following forms will be forwarded to Elections BC by the Chief Election Officer:

C2 – Nomination Documents (only page 3);
C3 – Other Information Provided by Candidate; and,
C4 – Appointment of Candidate Financial Agent.

After election results have been declared, please send any changes to documents previously provided to Elections BC to:

Elections BC
PO Box 9275 Stn Prov Govt
Victoria BC V8W 9J6
Toll-free fax: 1-866-466-0665
Email: electoral.finance@elections.bc.ca

C1 – Candidate Cover Sheet and Checklist Form

PLEASE PRINT IN BLOCK LETTERS

SECTION A

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
NAME OF OFFICE FOR WHICH CANDIDATE IS SEEKING ELECTION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)		

SECTION B

This nomination package includes the following completed forms, appointments, consents and declarations:

- ☐ **C2 – Nomination Documents**
- ☐ **C3 – Other Information Provided by Candidate**
- ☐ **C4 – Appointment of Candidate Financial Agent** (if Candidate is not acting as own Financial Agent)
- ☐ **C5 – Appointment of Candidate Official Agent** (if applicable)
- ☐ **C6 – Appointment of Candidate Scrutineer** (if applicable)
- ☐ **Statement of Disclosure: *Financial Disclosure Act*** (required under the *Financial Disclosure Act*)

Disclaimer: All attempts have been made to ensure the accuracy of the forms contained in the Candidate Nomination Package; however, the forms are not a substitute for provincial legislation and/or regulations.

Please refer directly to the latest consolidation of provincial statutes at BC Laws (www.bclaws.ca) for applicable election-related provisions and requirements

C2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)		ELECTION AREA (NAME OF MUNICIPALITY, NEIGHBOURHOOD CONSTITUENCY, OR REGIONAL DISTRICT ELECTORAL AREA)
We, the following electors of the above-named jurisdiction, hereby nominate:		
NOMINEE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT		
RESIDENTIAL ADDRESS (STREET ADDRESS)	CITY/TOWN	POSTAL CODE
MAILING ADDRESS IF DIFFERENT FROM RESIDENTIAL ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
As a Candidate for the office of:		
POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	

Each of us **affirms** that to the best of our knowledge, the above-named person nominated for office:

1. Is or will be on general voting day for the election, 18 years of age or older.
2. Is a Canadian citizen.
3. Has been a resident of British Columbia, as determined in accordance with section 67 of the *Local Government Act*, for the past six months immediately preceding today's date.
4. Is not disqualified under the *Local Government Act* or any other enactment from voting in an election in British Columbia or from being nominated for, being elected to or holding the office or be otherwise disqualified by law.

A Nominator MUST be a qualified elector of the municipality or electoral area (or neighbourhood constituency, if applicable) where the candidate is running. Elector qualifications are listed in section 65 & 66 of the *Local Government Act* and section 23 & 24 of the *Vancouver Charter*.

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE	☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

Please see over for additional space when more than two nominators are required. Copies can be made as needed.

I consent to the above nomination for office:

NOMINEE'S SIGNATURE	DATE: (YYYY/MM/DD)
---------------------	--------------------

CANDIDATE NOMINATION PACKAGE

Each of us **affirms** that to the best of our knowledge, the above-named person nominated for office:

1. Is or will be on general voting day for the election, 18 years of age or older.
2. Is a Canadian citizen.
3. Has been a resident of British Columbia, as determined in accordance with section 67 of the *Local Government Act*, for the past six months immediately preceding today's date.
4. Is not disqualified under the *Local Government Act* or any other enactment from voting in an election in British Columbia or from being nominated for, being elected to or holding the office or be otherwise disqualified by law.

A Nominator MUST be a qualified elector of the municipality or electoral area (or neighbourhood constituency, if applicable) where the candidate is running. Elector qualifications are listed in section 65 & 66 of the *Local Government Act* and section 23 & 24 of the *Vancouver Charter*.

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE	☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE	☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE	☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

C2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

I do solemnly declare as follows:

1. I am qualified under section 81 of the *Local Government Act* to be nominated, elected and to hold the office of:

POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)

2. I am or will be on general voting day for the election, 18 years of age or older.
3. I am a Canadian citizen.
4. I have been a resident of British Columbia, as determined in accordance with section 67 of the *Local Government Act*, for the past six months immediately preceding today's date.
5. I am not disqualified by the *Local Government Act* or any other enactment from voting in an election in British Columbia or from being nominated for, being elected to or holding the office, or be otherwise disqualified by law.
6. To the best of my knowledge, the information provided in these nomination documents is true.
7. I fully intend to accept the office if elected.
8. I am aware of and understand the requirements and restrictions of the *Local Elections Campaign Financing Act* and I intend to fully comply with those requirements and restrictions.

NOMINEE'S SIGNATURE

DECLARED BEFORE ME: CHIEF ELECTION OFFICER OR COMMISSIONER FOR TAKING AFFIDAVITS FOR BRITISH COLUMBIA

AT: (LOCATION)

DATE: (YYYY/MM/DD)

☐

I am acting as my own Financial Agent

NOMINEE'S SIGNATURE

☐

I have appointed as my Financial Agent

FINANCIAL AGENT'S NAME (IF APPLICABLE)

ELECTOR ORGANIZATION CANDIDATE ENDORSEMENT AND CONSENT

NAME OF ELECTOR ORGANIZATION (AS REGISTERED WITH ELECTIONS BC):

PRINCIPLE OFFICIAL'S LAST NAME

FIRST NAME

MIDDLE NAME(S)

The above-named Elector Organization Agrees to Endorse:

CANDIDATE'S LAST NAME

FIRST NAME

MIDDLE NAME(S)

PRINCIPLE OFFICIAL'S SIGNATURE

DATE: (YYYY/MM/DD)

I consent to the endorsement by the above-named Elector Organization

CANDIDATE'S SIGNATURE

DATE: (YYYY/MM/DD)

C3 – Other Information Provided by Candidate

PLEASE PRINT IN BLOCK LETTERS

Office for which the individual is a nominee:

POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	ELECTION AREA (NAME OF MUNICIPALITY, NEIGHBOURHOOD CONSTITUENCY, OR REGIONAL DISTRICT ELECTORAL AREA)
NOMINEE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT		
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) AS PROVIDED IN THE NOMINATION DOCUMENTS	CITY/TOWN	POSTAL CODE
ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS)	CITY/TOWN	POSTAL CODE
TELEPHONE NUMBER	EMAIL ADDRESS (IF AVAILABLE)	

Additional Addresses for Service Information
OPTIONAL

MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE	CITY/TOWN	POSTAL CODE
FAX NUMBER	EMAIL ADDRESS IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE	

Please ensure that name and mailing address information is the same as that entered on FORM C2 – NOMINATION DOCUMENTS

C4 – Appointment of Candidate Financial Agent

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	ELECTION AREA (NAME OF MUNICIPALITY, NEIGHBOURHOOD CONSTITUENCY, OR REGIONAL DISTRICT ELECTORAL AREA)
I hereby appoint as my Financial Agent for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	☐ General Local Election	☐ By-election
FINANCIAL AGENT'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
TELEPHONE NUMBER	EMAIL ADDRESS (IF AVAILABLE)	
EFFECTIVE DATE OF APPOINTMENT: (YYYY/MM/DD)		
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

I hereby consent to act as the Financial Agent for the above-named Candidate for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	☐ General Local Election	☐ By-election
FINANCIAL AGENT ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS)	CITY/TOWN	POSTAL CODE
Additional Addresses for Service Information		OPTIONAL
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE	CITY/TOWN	POSTAL CODE
FAX NUMBER	EMAIL ADDRESS IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE	
FINANCIAL AGENT'S SIGNATURE	DATE: (YYYY/MM/DD)	

C5 – Appointment of Candidate Official Agent

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	ELECTION AREA (NAME OF MUNICIPALITY, NEIGHBOURHOOD CONSTITUENCY, OR REGIONAL DISTRICT ELECTORAL AREA)
I hereby appoint as my Official Agent for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	☐ General Local Election	☐ By-election
OFFICIAL AGENT'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
☐ I hereby delegate to the above-named official agent the authority to appoint scrutineers.		
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

C6 – Appointment of Candidate Scrutineer

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	ELECTION AREA (NAME OF MUNICIPALITY, NEIGHBOURHOOD CONSTITUENCY, OR REGIONAL DISTRICT ELECTORAL AREA)
I hereby appoint as my Scrutineer for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	☐ General Local Election	☐ By-election
SCRUTINEER'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

You must complete a Statement of Disclosure form if you are:

- a nominee for election to provincial or local government office*, as a school trustee or as a director of a francophone education authority
- an elected local government official
- an elected school trustee, or a director of a francophone education authority
- an employee designated by a local government, a francophone education authority or the board of a school district
- a public employee designated by the Lieutenant Governor in Council

*("local government" includes municipalities, regional districts and the Islands Trust)

Who has access to the information on this form?

The *Financial Disclosure Act* requires you to disclose assets, liabilities and sources of income. Under section 6 (1) of *the Act*, statements of disclosure filed by nominees or municipal officials are available for public inspection during normal business hours. Statements filed by designated employees are not routinely available for public inspection. If you have questions about this form, please contact your solicitor or your political party's legal counsel.

What is a trustee? – s. 5 (2)

In the following questions the term "trustee" does not mean school trustee or Islands Trust trustee. Under the *Financial Disclosure Act* a trustee:

- holds a share in a corporation or an interest in land for your benefit, or is liable under the *Income Tax Act* (Canada) to pay income tax on income received on the share or land interest
- has an agreement entitling him or her to acquire an interest in land for your benefit

Person making disclosure:	 <i>last name</i>	 <i>first & middle name(s)</i>
Street, rural route, post office box:		
City:		Province:
		Postal Code:
Level of government that applies to you:	☐ provincial ☐ local government ☐ school board/francophone education authority	

If sections do not provide enough space, attach a separate sheet to continue.

Assets – s. 3 (a)

List the name of each corporation in which you hold one or more shares, including shares held by a trustee on your behalf:

Liabilities – s. 3 (e)

List all creditors to whom you owe a debt. Do not include residential property debt (mortgage, lease or agreement for sale), money borrowed for household or personal living expenses, or any assets you hold in trust for another person:

creditor's name(s)

creditor's address(es)

Income – s. 3 (b-d)

List each of the businesses and organizations from which you receive financial remuneration for your services and identify your capacity as owner, part-owner, employee, trustee, partner or other (e.g. director of a company or society).

- Provincial nominees and designated employees must list all sources of income in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only income sources within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

your capacity

name(s) of business(es)/organization(s)

Real Property – s. 3 (f)

List the legal description and address of all land in which you, or a trustee acting on your behalf, own an interest or have an agreement which entitles you to obtain an interest. Do not include your personal residence.

- Provincial nominees and designated employees must list all applicable land holdings in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only applicable land holdings within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

legal description(s)

address(es)

Corporate Assets – s. 5

Do you individually, or together with your spouse, child, brother, sister, mother or father, own shares in a corporation which total more than 30% of votes for electing directors? (Include shares held by a trustee on your behalf, but not shares you hold by way of security.)

☐ no ☐ yes

If yes, please list the following information below & continue on a separate sheet as necessary:

- the name of each corporation and all of its subsidiaries
- in general terms, the type of business the corporation and its subsidiaries normally conduct
- a description and address of land in which the corporation, its subsidiaries or a trustee acting for the corporation, own an interest, or have an agreement entitling any of them to acquire an interest
- a list of creditors of the corporation, including its subsidiaries. You need not include debts of less than \$5,000 payable in 90 days
- a list of any other corporations in which the corporation, including its subsidiaries or trustees acting for them, holds one or more shares.

signature of person making disclosure

date

Where to send this completed disclosure form:

Local government officials:

... to your local chief election officer

- with your nomination papers, and

... to the officer responsible for corporate administration

- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

School board trustees/Francophone Education Authority directors:

... to the secretary treasurer or chief executive officer of the authority

- with your nomination papers, and
- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

Nominees for provincial office:

- with your nomination papers. If elected you will be advised of further disclosure requirements under the *Members' Conflict of Interest Act*

Designated Employees:

... to the appropriate disclosure clerk (local government officer responsible for corporate administration, secretary treasurer, or Clerk of the Legislative Assembly)

- by the 15th of the month you become a designated employee, and
- between the 1st and 15th of January of each year you are employed, and
- by the 15th of the month after you leave your position

Canvasser Authorization Form

PLEASE PRINT IN BLOCK LETTERS

NOTICE TO BUILDING OWNERS AND PROPERTY MANAGERS:

Please be advised, under section 160.1 of the *Local Government Act*, authorized canvassers are entitled to access multi-residential buildings in the applicable jurisdiction (e.g., municipality, regional district electoral area, school district, specified parks board, local community commission area or Islands Trust local trust area) **between the hours of 9:00 a.m. to 9:00 p.m. local time during the campaign period** (from the 28th day before general voting day until general voting day).

A canvasser may be a candidate or an individual authorized in writing by a candidate in order to canvass voters and distribute candidate information on the candidate's behalf.

At the request of a resident or individual acting on behalf of a multiple residence building, a canvasser entering a residential property must produce:

- government issued photo identification and proof of candidacy; or,
- written authorization to canvass on behalf of a candidate.

PART A

ACCEPTANCE OF CANVASSER APPOINTMENT

FULL NAME OF CANVASSER

SIGNATURE OF CANVASSER

DATE: (YYYY/MM/DD)

PART B

CANDIDATE AUTHORIZATION

I HEREBY AUTHORIZE THE ABOVE-NAMED INDIVIDUAL TO CANVASS ON BEHALF OF MY CAMPAIGN AS A CANDIDATE FOR THE FOLLOWING JURISDICTION:

FULL NAME OF CANDIDATE

NAME OF JURISDICTION IN WHICH THE CANDIDATE IS SEEKING ELECTION (E.G., MUNICIPALITY, ELECTORAL AREA, BOARD OF EDUCATION)

SIGNATURE OF CANDIDATE

DATE: (YYYY/MM/DD)

DISTRICT OF CLEARWATER

CANDIDATE INFORMATION RELEASE AUTHORIZATION

Your nomination documents are available to the public to view as soon as they are submitted. Consent provided with this form allows your municipality to provide additional information, as appearing below, to the public and / or media. **All fields are optional.**

The information you choose to share will be posted on websites operated by CivicInfo BC. This is the primary source through which the media (television, newspapers, radio, and online sources), the public, provincial ministries, researchers, and others are able to obtain province-wide local election information.

I, _____
(please print name of person nominated)

having submitted nomination documents for election to the office of _____,
hereby give my consent to share the following information. This information may be shared by email, posting on a website, phone, or by any other means of electronic communication.

Address:	
Primary Phone:	Alternate Phone:
Email:	
Website:	Instagram:
Twitter (X) or BlueSky:	Facebook:

Gender (Self-identified):

☐ Female ☐ Male ☐ Non-binary ☐ Other / Undisclosed

Previous Elected Experience (Check one):

- ☐ Incumbent. Served on Council **in the same role** between 2022 and 2026.
- ☐ Served on Council in a **different role** between 2022 and 2026.
- ☐ Served on Council before 2022, but not during the past term.
- ☐ No Council experience, but has been elected to office elsewhere (school, local, provincial, or federal).
- ☐ None.

(Signature of Candidate)



District of Clearwater
2026 GENERAL LOCAL ELECTIONS
PUBLIC NOTICE IS HEREBY GIVEN AS FOLLOWS:

NOTICE OF NOMINATION

Nominations for the offices of: **Mayor (1)**
 Councillor (6)

will be received by the Chief Election Officer or a designated person from 9:00 am
September 1, 2026 to 4:00 pm September 11, 2026 as follows:

By hand, mail or other delivery service:	209 Dutch Lake Road Clearwater, B.C. V0E 1N2
By email to:	elections@docbc.ca
Excluding weekend	

Interested persons can obtain information on the requirements and procedures for making nominations including nomination forms at the 209 Dutch Lake Road or District of Clearwater [here](#) beginning August 10, 2026.

QUALIFICATIONS FOR OFFICE

A person is qualified to be nominated, elected, and to hold office as a member of local government if they meet the following criteria:

- Canadian citizen;
- 18 years of age or older on general voting day **October 17, 2026**;
- resident of British Columbia for at least 6 months **March 10, 2026** immediately before the day nomination papers are filed **September 11, 2026** and
- not disqualified under the *Local Government Act* or any other enactment from voting in an election in British Columbia or being nominated for, being elected to or holding the office, or be otherwise disqualified by law.

CAMPAIGN PERIOD EXPENSE LIMITS

In accordance with the *Local Elections Campaign Financing Act*, for the 2026 general local election, the following expense limits for candidates during the campaign period apply:

Mayor	\$12,323.78
Councillor	\$ 6,161.89

NOTE: Contribution Expense limits for each local government can be found at <https://elections.bc.ca/local-elections/third-party-expense-limits/>

THIRD PARTY ADVERTISING LIMITS

In accordance with the *Local Elections Campaign Financing Act*, for the 2026 general local elections, the following Third Party advertising limits apply:

Third Party advertising limit is \$924.28 for Clearwater; the Cumulative Third Party advertising limit is \$184,856.70

NOTE: Third Party Advertising Limits and Cumulative Third Party advertising limit can be found at <https://elections.bc.ca/docs/lecfa/guide-for-local-elections-third-party-sponsors-in-bc.pdf>

For further information on the **nomination process**, please contact:

Leslie Groulx, Chief Election Officer elections@docbc.ca
Byron Johnson, Deputy Chief Election Officer 250-674-2257

For further information on **campaign period expense limits and third-party advertising limits**, please contact Elections BC:

Toll-free phone: 1-855-952-0280
Email: lecf@elections.bc.ca
Website: www.elections.bc.ca/lecf



DISTRICT OF CLEARWATER

2026 GENERAL LOCAL ELECTIONS - ELECTION SIGN RESTRICTIONS

Notice of Collection: This collection of personal information is authorized by S. 26 of the *Freedom of Information and Protection of Privacy Act* (FIPPA). Information you provide will be used in accordance with Part 2 (Electors and Elections) of the *Local Government Act*. Questions can be directed to: Chief Election Officer, 672-648-0930, or elections@docbc.ca

Candidates, their representatives, or their elector organization may place election signage in the District of Clearwater in accordance with Traffic and Use of Highways Bylaw 160, 2017. Election signs placed along Highway 5 (Yellowhead) are also subject to the Ministry of Transportation and Transit's Election Signs Policy.

I, the undersigned, acknowledge the following:

1) DEFINITIONS:

- a) "**Boulevard**" means that portion of a street between the curb lines or the lateral lines of a roadway and the adjoining property line, excluding a sidewalk;
- b) "**Election sign**" means a sign including all its components parts, that advertises or promotes the election of a candidate or political party in relation to federal, provincial, local government or school district election or by-election.
- c) "**Highway**" includes a street, road, lane, sidewalk, boulevard, bridge, viaduct and any other way open to public use, other than a private right of way on private property.
- d) "**Intersection**" means the area embraced within the prolongation or connection of the lateral curb lines, or if none, then the lateral boundary lines of the roadways of the 2 highways that join one another at or approximately at right angles, or the area within which vehicles travelling on different highways joining at any other angle may come in conflict, but does not include a lane or way less than 5 metres in width separating the rear property lines of parcels of land fronting on highways running more or less parallel to and on each side of the lane or way.
- e) "**Sign face**" means the total surface of a sign upon which the complete message or intent of the sign is conveyed, whether this includes one surface or a combination of surfaces that, when viewed together, form a single message.

2) TERMS AND CONDITIONS FOR PLACEMENT OF ELECTION SIGNAGE:

- a) Election signs:
 - Must not be erected before September 19th, and must be removed by October 22;
 - Signs erected along Highway 5 (Yellowhead) must be taken down by October 18 as per provincial [policy](#).

- Up to 5 signs per candidate within the District boundaries may be placed on District boulevards without a permit, subject to applicable legislation and the following requirements:
 - no sign shall be larger than 0.6 meters squared
 - no sign shall be located within 10 metres of an intersection or lane;
 - every sign must be effectively secured so as to avoid obstructing traffic, sight lines, injury to persons or damage to property; and
 - the person responsible for the signs must ensure all signs are safely removed within 5 days following the general voting day of the election.
- Elections signage shall **not**:
 - be unsightly, dilapidated, structurally unsafe, illuminated, a traffic distraction or interfere with the safety of vehicles, cyclists or pedestrians;
 - visually obstruct, simulate, or detract from any traffic control signs;
 - be attached to vegetation, municipal structures or property or newspaper boxes; and
- Election signage may be removed for cause if considered by the CEO as not meeting the requirements of this acknowledgment.

3) ON VOTING DAYS

- a) Election signs, or any other materials that identify a candidate or elector organization (hats, buttons, flags, masks, posters, etc.), must not be posted, displayed or distributed within 100 meters of any voting place on a voting day. This includes the Advanced and general voting days. 100m radius maps are included in **Attachment A**.

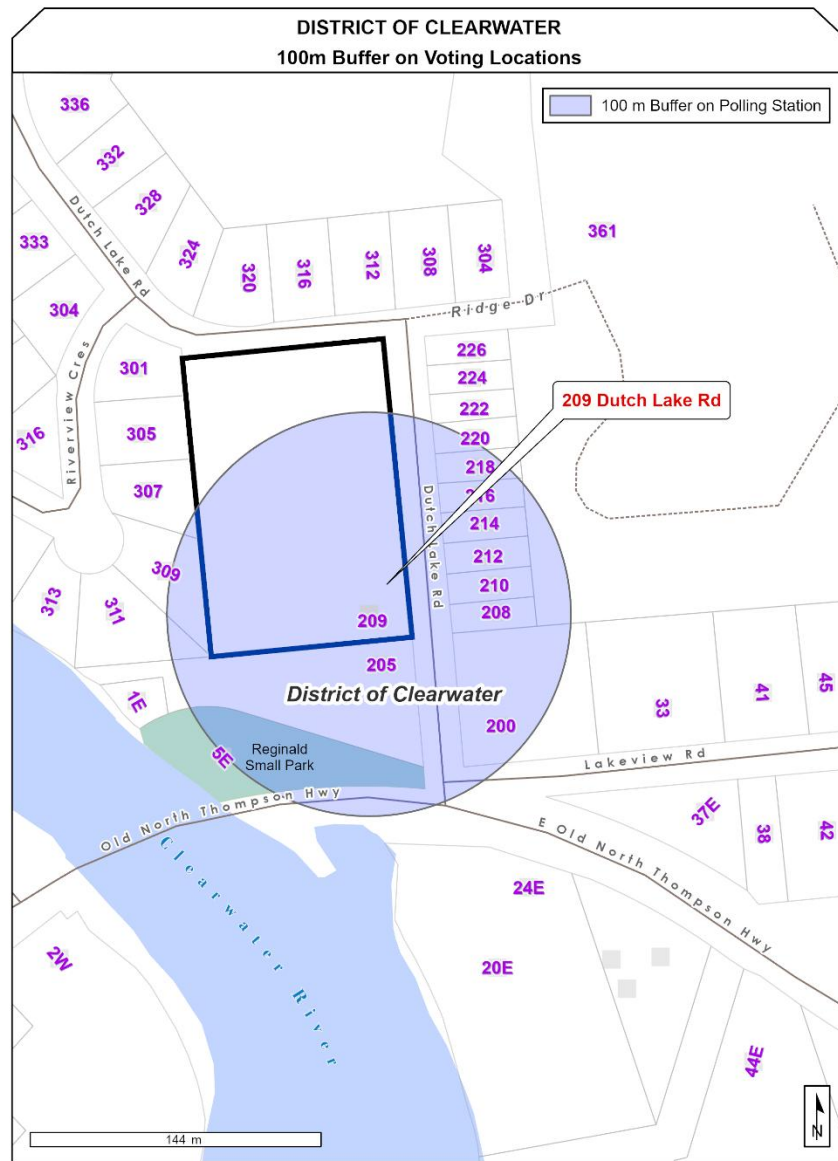
4) ON VOTING DAYS

- a) Election signage will be removed if the Chief Election Officer, Presiding Election Official, or Bylaw Enforcement Officer determines that the signage doesn't meet the requirements of the District of Clearwater Roads Bylaw or this acknowledgment letter.

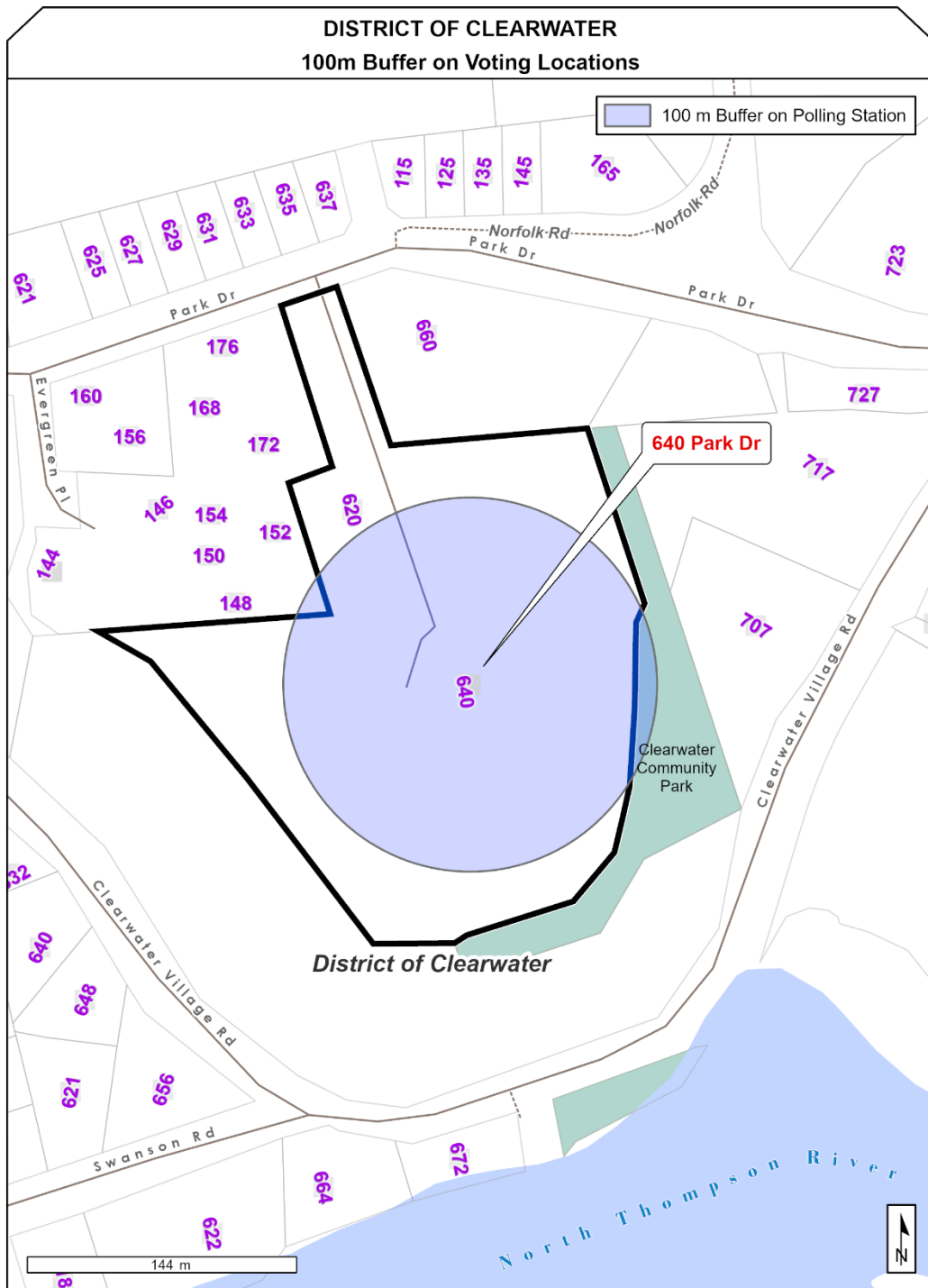
By signing, I confirm that I am the Candidate or Official Agent as noted, and that I agree to and will abide by the requirements listed above and that I will ensure that the campaign for the Candidate will abide by the same.

_____ Candidate Name:	DECLARED before me at District of Clearwater BC This _____ day of _____ 2026
_____ Official Agent Name (if applicable)	
_____ Candidate/Agent Signature	_____ Signature of CEO/Deputy CEO

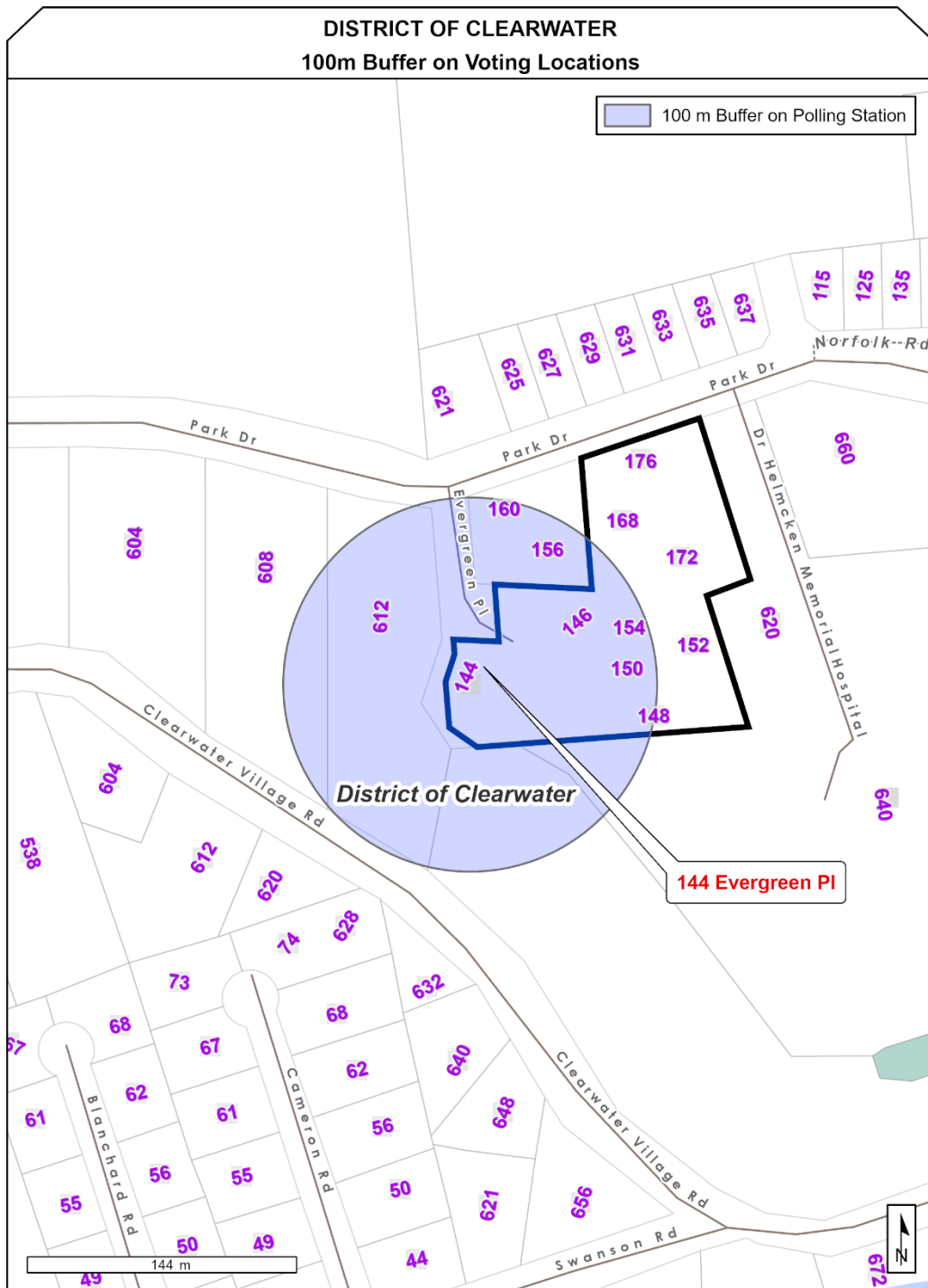
Attachment A - 100m Radius Maps for Voting Places



209 Dutch Lake Rd - DLCC



640 Park Drive - Dr. Helmcken Memorial



144 Evergreen PI - Evergreen Acres